

Waterbridge Homeowners Association, Inc.

Social Committee Charter

PURPOSE:

- To Facilitate, organize and host events for residents and owners of the community.

COMMITTEE STRUCTURE:

- The committee shall consist of eleven (11) members and one (1) non-voting liaison from the Board. The committee officers shall be Chairperson, Vice-Chairperson, Secretary and Treasurer, which can change annually.

TERMS OF OFFICE:

- Member terms shall be staggered. New members shall serve a two-year term. Existing members can reapply for subsequent terms. Existing members are not guaranteed additional terms and will be considered with all applicants volunteering. The Board will appoint all members of the committee; appointment will occur at the first quarterly Board of Directors meeting set in January.

RESPONSIBILITIES:

- Plan annual calendar of events and activities for Board approval.
- Promote community fellowship through community events.
- Organize community volunteers in order to implement events.
- Facilitate the organization of special interest groups and add to calendar accordingly.
- Promote participation at events. If participation is not large enough, then event will be canceled.
- Provide the board with a report, including a financial statement for events on a quarterly basis.

REPORTING RELATIONSHIPS:

- Reports directly to the Board of Directors through their liaison.
- Management company support as deemed necessary by the social committee.

AUTHORITY:

- Annual Budget once approved by the Board.

LEGAL REQUIREMENTS:

- Must comply with all community Association governing documents and county ordinances.

APPROVED by Waterbridge HOA, Board of Directors

DATE: 04/11/2026

Waterbridge Social Committee Guidelines:

Although the Social Committee charter has remained the same since 2019, the scope and breadth of the Social Committee has been changing as our community continues to grow.

The Social Committee is responsible for not only organizing the seven “standard” yearly events, but also as a vehicle to engage greater community involvement. The “standard” events may need to be reimagined each year as well, as the community continues to grow. Example: Does food need to be served at all events? Could the SC consider offering music only for an outdoor/pool event? The ideas are endless.

The committee will continue to serve as the liaison between community members and the Board when it comes to special events/interest groups. Community members will use the resources designed by the committee with the “how to” go about planning a group/event outside of what the social committee has already planned. Approval or denial of such activities does not rest with the committee, rather with the Board. However, the committee shall be the liaison, in that, if community members need an eblast to be sent to the membership at large, the committee shall be responsible for getting that communication to CAMS for dissemination.

What is expected of ALL Social Committee members:

It is understood that all members of this committee shall share equal responsibility for the planning and execution of events. We don’t want to get to a point of having “committee” burnout. To this end the board highly encourages the committee to reach out to volunteer community members for help, especially with “day of” tasks.

All members are expected to take the “lead” or “coordinator” position for one event throughout the year, as each event requires a great deal research, planning, sourcing, shopping for items and time commitment. It is MUCH MORE than just being present on the day of the event. Oftentimes, there is a need to prepare the day before an event, and clean up the day after, as well.

Given the amount of preparation and communication required to plan various events (flyers, community announcements, etc.) it is imperative that ALL members participate and are responsive to email, text and message communication. We want to make sure all voices and opinions are heard.

Finally, it is expected that all members will attend committee meetings (unless, of course, you may have family obligations or an emergency arises) In such cases, please make sure to notify other committees members of your inability to attend by emailing ALL at social@waterbridgehoa.com, as ALL members will have access to that email address. All members of the committee need to have access to the SC HOA email address and are free to respond to community members and their inquiries. If something is unclear, or questionable, then the members can discuss it, or forward concern to the board.

Volunteers, please make sure you are able to serve in the capacity described above before volunteering for a position.

Thank you,

WB BOD and Social Committee.